

DRAFT MINUTES

Ennerdale & Kinniside Parish Council

Clerk to the Council: Jane Coltman
54 Gosforth Road, Seascale, Cumbria CA20 1PJ
Tel: 07977339928
clerk@eandkpc.co.uk

Minutes of the Extraordinary General Meeting Held on 23rd June 2022 at 6.30pm in The Gather

Present: Cllr S Sharpe (chair), Cllr S Guise (SG) (from 18:38), Cllr R Outhwaite (RO), Cllr K Park (KP), Cllr N Rowson (NR), Cllr R Taylor (RT), Cllr D Young

Also in attendance: S Tatlock (Lake District National Park)

Clerk: J Coltman (JC)

Members of the public: 12

Meeting commenced at 6.33pm

The clerk said that she was making a personal recording on her own device to assist with minute preparation. RT asked that it be recorded that he thought there should be a time limit on how long she could keep the recording for.

Minute Number	Item	Action
736/06/22	<p style="text-align: center;">To Receive Apologies</p> <p>Apologies had been received from P.A Councillors Everett, Jones-Bulman and Lamb. Parish councillor Coverley had sent apologies as she was away. Resolved: Apologies accepted and absences authorised. Proposed RO, seconded DY. Carried</p>	
737/06/22	<p style="text-align: center;">Declarations of Interest</p> <p>The chair declared a pecuniary interest in agenda item 8 (planning enforcement appeal, Fearon Place Farm)</p>	
738/06/22	<p style="text-align: center;">Exclusion of Press and Public</p> <p>No items required the exclusion of the press and public.</p>	
739/06/22	<p style="text-align: center;">Public Participation</p> <p>Although there was no public participation section on the agenda in line with previous EGMs, as there was a lot of public interest, the chair agreed to allow a public participation section.</p> <ul style="list-style-type: none">• A number of comments were made regarding the planning enforcement appeal. Some in support, but mostly against.• A query was raised over the accounts because they said that the asset register was not up to date. The clerk said that this had been updated May 2021 but the old one had not been replaced on the new website. <i>(This has now been replaced as is customary in the course of preparation and publication of annual accounts)</i>	

	<ul style="list-style-type: none"> • A member of the public asked who was responsible for the Facebook page and why no thanks had been given on there to Cllr Rowson for organising the jubilee event, when they had been given to councillors setting up the planters and benches. <i>(No thanks had been offered on the Facebook page to councillors setting up the planters and benches, only to members of the public who had helped with street tidying. Thanks are not usually offered to councillors unless the council resolves to publicly acknowledge efforts above and beyond those normally expected as part of a councillor's public service)</i> • A member of the public asked about the seat that had been removed from outside of the school. RT had removed it as it was damaged. The chair said that a new bench is due to be installed shortly. 	
740/06/22	<p style="text-align: center;">Broadmoor Trail</p> <p>The chair introduced Steve Tatlock from the Lake District National Park Authority. ST updated on the work that had been done on the Broadmoor Trail, advising that they would meet the end of June deadline for the completion of the work. There had been damage caused by a vehicle recently and the LDNPA would make good this damage and seek to reclaim the costs from the company involved. ST said he believed that the path was to the required standard.</p> <p>There was discussion amongst members regarding the path and submission of the claim to the RPA. Resolved: To submit the claim to the RPA. Proposed RO, seconded KP. Carried.</p>	RO/SS
741/06/22	<p style="text-align: center;">To receive and approve the internal auditor's report</p> <p>RT asked for it to be minuted that he thought that the internal auditor was too close to the clerk as she also carried out the internal audit at the clerk's other council. Resolved: To Approve the internal auditor's report.</p>	JC to submit
742/06/22	<p style="text-align: center;">To Consider and approve the Annual Governance Statements</p> <p>The clerk read through the annual governance statements and the council voted on each one individually. RT wanted it recording that he voted against number 6. Resolved: To approve the Annual Governance Statements.</p>	JC to submit
743/06/22	<p style="text-align: center;">To Consider and Approve the Accounting Statements</p> <p>Resolved: To approve the annual accounting statements.</p>	JC to submit
744/06/22	<p style="text-align: center;">Planning Applications</p> <p style="text-align: center;">Councillor Sharpe left the room.</p> <p>APP/Q9495/C/21/3284463: Fearon Place Farm. Enforcement appeal.</p>	

	<p>Resolved: To write to the planning inspectorate to express the council's view that the former use of the site as a caravan site had ceased and that it had never been used as a camping site and the authorised use of the site is for agricultural purposes. All representations received would be forwarded with the council's comments. Proposed RO, seconded KP. Carried</p> <p>Councillor Sharpe re-entered the room</p>	JC
745/06/22	<p>To appoint a line manager for the clerk</p> <p>DY said that the standing orders were in conflict with the good councillor guide regarding a line manager. He suggested an appraiser as had happened previously. RT suggested an appraisal team/staffing committee. DY suggested a sub-committee rather than a line manager. RO suggested withdrawing the proposal until a subsequent meeting when more detail could be provided. SG said it should be withdrawn until we had a clear proposal of what the position of line manager encompasses.</p> <p>The chair withdrew the motion and said it would be discussed further at the next meeting.</p>	
746/06/22	<p>To confirm the clerk has discretion to only forward emails that they deem are relevant</p> <p>The council confirmed that the clerk did not need to forward "junk" email. They would agree and make a list of what was required by the following meeting.</p>	
747/06/22	<p>Clerk & Chair Communication with third parties.</p> <p>Confirmation was sought that the clerk and chair could communicate with third parties to exchange and gather information. No instructions would be issued or decisions made and the view of the council would be represented at all times.</p> <p>Methods of feedback from communications were discussed. Delegated responsibilities and authorities were also discussed.</p> <p>RO said that it was only one councillor that had said that the clerk could not communicate. Council confirmed that the clerk could continue to communicate within her normal job role. This was unchanged by the motion.</p> <p>The motion was lost.</p>	
748/06/22	<p>Additional Bank Signatory</p> <p>There were no councillors prepared to become a signatory so this was passed over until the next meeting.</p>	

Meeting closed at 09.11pm

Chairman's signature.....

Date.....

DRAFT MINUTES